



DEPARTMENT OF THE NAVY  
OFFICE OF THE CHIEF OF NAVAL OPERATIONS  
WASHINGTON, DC 20350-2000

IN REPLY REFER TO

OPNAVINST 3590.24B  
N86D

09 NOV 1992

OPNAV INSTRUCTION 3590.24B

From: Chief of Naval Operations

Subj: CHIEF OF NAVAL OPERATIONS (CNO) AFLOAT SAFETY AWARDS PROGRAM

(R)

Ref: (a) MSCINST 5100.17B (NOTAL)  
(b) OPNAVINST 5100.8G  
(c) OPNAVINST 5100.19B (NOTAL)  
(d) OPNAVINST 5100.21A (NOTAL)  
(e) OPNAVINST 5102.1C  
(f) OPNAVINST 3120.32B

Encl: (1) Safety and Occupational Health Program Evaluation  
Criteria Sheet

1. **Purpose.** To revise the Surface Ship Safety Awards Program and to promulgate the policy and procedures for selecting the winners of the CNO Surface Ship Safety Award.

2. **Cancellation.** OPNAVINST 3590.24A.

3. **Scope.** This instruction applies to all afloat units under the operational control of U.S. Commander in Chief, Special Operations Command; Commander, Naval Surface Force, U.S. Atlantic Fleet; Commander, Submarine Force, U.S. Atlantic Fleet; Commander, Naval Surface Force, U.S. Pacific Fleet; Commander, Submarine Force, U.S. Pacific Fleet; Commander, Naval Surface Reserve Force; and Commander, Mine Warfare Command. Reference (a) governs afloat safety awards for units assigned to the Commander Military Sealift Command (COMSC) (Civil Service manned ships).

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4. **Policy.** The Afloat Safety Awards Program enhances the Navy Safety Program as outlined in reference (b). The awards recognize outstanding contributions to fleet readiness, increased morale and efficient, economical use of resources through safety. In addition to an outstanding safety record, ships selected must have aggressive safety programs which actively contributed to increased mishap prevention for the general benefit of the afloat community.



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Of particular importance is comprehensive and professional internal safety reporting from candidate ships as outlined in references (b) and (c) and external safety mishap reporting required by references (d) and (e). Consideration for CNO Safety Awards requires achieving the highest standards of safety. The failure of all units within a competitive category to meet these standards will result in no award being presented.

5. Competitive Categories. The following competitive categories are established:

- R) LANTFLT and PACFLT Surface Force <sup>12</sup> (~~12~~ month competitive cycle)
- Cruiser (CG, CGN)
  - Destroyer (DD, DDG)
  - Frigate (FF, FFG, FFG(NRF))
  - Frigate Trainer (FFT)
  - Patrol Combatant (PHM)
  - Patrol Coastal (PC)
  - Mine Warfare (MSO, MCM, MHC)
  - Amphibious (Lg) (LHA, LPH, LCC, LHD, LPD, AGF)
  - Amphibious (Med/Sm) (LSD, LST, LKA)
  - Combat Logistic (Lg) (AOR, AOE)
  - Combat Logistic (Med/Sm) (AO, AFS, AE)
  - Repair (AD, AR)
  - Support (ARS, ATS, ATF)
- R) NAVY-WIDE (12 month competitive cycle)
- Floating Drydock (AFDM, AFDB, ARD, ARDM, AFDL)
  - Repair (AS)
  - Support (ASR)

## 6. CNO Afloat Safety Awards

a. CNO Afloat Safety Award Displays. The CNO will award plaques to the winning unit in each competitive category. The Naval Safety Center will procure and pay for these plaques. The winning unit will permanently retain the plaques. After the CNO announces the winners, Naval Safety Center will turn the plaques over to each Type Commander (TYCOM) for presentation.

b. Each winner will also receive a CNO citation.

c. Winners will receive authorization to display a green "S" (for safety) marking their bridge bulwark.

7. Selection Criteria. Type Commanders can use enclosure (1) as a matrix to evaluate nominees. Selection of the winners will be based on, but not limited to:

a. Overall command safety program organized and functioning as required by references (c) and (f).

b. Mishap reporting record and quality, including hazards (near misses) and lessons learned as discussed in references (d) and (e).

c. Contributions to shipboard safety recommended by official correspondence or reported by mishap reports, including SAFETYGRAMS.

d. Published safety articles.

e. Recommended equipment design changes or improvements in procedures relating to safety.

f. Innovative efforts to promote mishap prevention and hazard awareness.

8. Action. (C=End date of competitive cycle)

a. Type Commanders

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(1) For LANTFLT and PACFLT Awards, forward complete list of selections to Commander, Naval Safety Center by C+45 days.

(2) For Navy-Wide Awards, forward nominee names with supporting material to Commander, Naval Safety Center by C+45 days.

(3) Upon announcement of winners; arrange transfer of plaques and delivery of citations.


b. Commander, Naval Safety Center

(1) For LANTFLT and PACFLT Awards, consolidate and forward selections to the Director Surface Warfare Division (N86) by C+60 days. Upon announcement of winners, arrange delivery of plaques to TYCOMS for presentation.

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(2) For Navy-Wide Awards, review nominee input, make selections and forward to the Director Surface Warfare Division by C+60 days. Upon announcement of winners, arrange delivery of plaques to TYCOMS for presentation.

9. Report. Reporting requirement contained in paragraph 8 is exempt from reports control by SECNAVINST 5214.2B.

  
P. M. QUAST  
DIRECTOR, SURFACE WARFARE DIVISION

Distribution:

|      |      |   |
|------|------|---|
| SNDL | 24D  | (Surface Force Commanders) (4)                            |
|      | 24G  | (Submarine Force Commanders) (2)                          |
|      | 25A  | (Mine Warfare Command) (2)                                |
|      | 26A  | (Amphibious Groups) (2)                                   |
|      | 26E  | (Amphibious Unit) (2)                                     |
|      | 28B  | (Cruiser-Destroyer Group)                                 |
|      | 28C2 | (Surface Group and Force Representative PAC)              |
|      | 28D  | (Destroyer Squadron)                                      |
|      | 28E2 | (Surface Squadron PAC)                                    |
|      | 28G  | (Mine Group, Division and Squadron)                       |
|      | 28J  | (Combat Logistic Groups, Squadrons and Support Squadrons) |
|      | 28K  | (Submarine Group and Squadron)                            |
|      | 28L  | (Amphibious Squadron)                                     |
|      | 28M  | (Patrol Combatant Missile (Hydrofoil) Squadron)           |
|      | 29   | (Warships) (less 29B, 29N, 29P2, 29Q, 29S)                |
|      | 30   | (Mine Warfare Ships)                                      |
|      | 31   | (Amphibious Warfare Ships)                                |
|      | 32   | (Auxiliary Ships) (less, 32TT)                            |
|      | 36   | (Service Craft)   |

Annex A to SNDL

T-100 (Master, Civil Service Manned Ships)

Copy to:

|      |     |                             |
|------|-----|-----------------------------|
| SNDL | A5  | (Chief of Naval Personnel)  |
|      | 21A | (Fleet Commanders in Chief) |
|      | 22A | (Fleet Commanders)          |
|      | 23A | (Naval Force Commanders)    |
|      | 24H | (Fleet Training Commands)   |

Distribution (continued)

SNDL 26H (Fleet Training Groups)  
26J (Fleet Training Unit)  
26S (Mobile Technical Unit)  
26U (Surface Warfare Readiness Support Group)  
26FF (Mine Warfare Inspection Group)  
41 (Military Sealift Commands)  
C25A (OPNAV Support Activity Detachment)  
(Ft. Ritchie, only)  
FF5 (Safety Center)  
FF8 (Inspection and Survey Board)  
FH1 (Chief Bureau of Medicine and Surgery)  
FKA1 (Systems Commands)  
FT1 (Chief of Naval Education and Training)  
FT5 (Chief of Naval Technical Training)  
FT24 (Fleet Training Center)  
FT31 (Training Center) (Damage Control Training  
Center, only)  
FT35 (Amphibious School)  
FT43 (Surface Warfare Officers School Command)  
FT51 (Fleet and Mine Warfare Training Center)  
FT54 (Submarine School)

N86, N87, N88, N09B15, N86D(25), N863, N865, N869, N64

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EVALUATION CRITERIA

1. OVERALL SAFETY AND HEALTH PROGRAM ORGANIZATION. Overall command safety and health program should be organized and function as required by references. Evaluation should include absence of significant mishaps and contributions toward promulgated mishap reduction goals. Reference: OPNAVINST 5100.19B.
2. FORCES AFLOAT HAZARD ABATEMENT. Program should show evidence of utilizing ships maintenance action forms and current ships maintenance plan to record and abate Navy Occupational Safety and Health (NAVOSH) deficiencies. Reference: OPNAVINST 5100.19B.
3. MISHAP REPORTING AND INVESTIGATION. Program should encompass timely mishap reporting record and quality, including hazards (near misses) and lessons learned. References: OPNAVINST 5102.1C and OPNAVINST 5100.21A.
4. SHIPBOARD SAFETY CONTRIBUTIONS. Contributions to shipboard safety recommended by official correspondence or reporting by mishap reports, including SAFETYGRAMs. References: OPNAVINST 5100.21A, OPNAVINST 5102.1C and OPNAVINST 5100.19B.
5. SAFETY ARTICLES OR PUBLICATIONS. Published safety articles in any Navy or Maritime publication.
6. CHANGES OR IMPROVEMENTS RELATING TO SAFETY AND HEALTH. Recommended equipment design changes or improvements in procedures relating to safety and health.
7. PROMOTION OF MISHAP PREVENTION AND HAZARD AWARENESS. Innovative efforts to promote mishap prevention and hazard awareness.
8. SAFETY COMMITTEES. Review attendance, minutes, problem solving capability and evidence of active councils and committees should be reviewed. Reference: OPNAVINST 5100.19B.
9. SAFETY AND HEALTH TRAINING. Information of effectiveness can be obtained via logs, service records and training rosters. Examples of safety and health training include: hearing conservation, electrical safety, respiratory protection, hazardous material, motorcycle safety, asbestos awareness, mishap reporting and other subject matter. References: OPNAVINST 5100.21A, OPNAVINST 3120.32B and OPNAVINST 5100.19B.

Enclosure (1)

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10. HAZARDOUS MATERIAL SAFETY PROGRAM. Appointment of an HM/HW Coordinator with promulgated instructions. Coordination by safety officer, supply and medical departments should be evidenced through proper labels, protective equipment on board and in use, first aid training and spill cleanup training, proper stowage, up to date HM inventories, use of material safety data sheets, and familiarization with the Hazardous Material Information Systems (HMIS). Reference: OPNAVINST 5100.19B.

11. NAVOSH SURVEYS AND DEFICIENCIES. A comprehensive "walk-through" assessment of workplaces aboard ships must be conducted as part of the routine or special inspections by the command itself. Findings of such inspections should be the basis for requesting industrial hygiene surveys from local MEDCOM activities. Occupational Safety and Health (OSH) deficiencies identified by the command and industrial hygiene surveys should be entered into the CSMP. Evidence of internal NAVOSH assessments and industrial hygiene surveys, as well as use of the CSMP for deficiency correction, should be the primary factors for this evaluation criteria. References: OPNAVINST 5100.19B.

12. MAJOR PMS SAFETY DEFICIENCIES. This may be used as a measuring source. How the deficiencies are recorded, resolved and prioritized will be a reflection of command support.

13. MAJOR INSURV SAFETY DEFICIENCIES. Priority and resolution may be used as reflection of command involvement with safety and health.

14. PERSONAL PROTECTIVE EQUIPMENT. Should reflect proper equipment selection, maintenance, training and mandatory enforcement of equipment use. Reference: OPNAVINST 5100.19B.

15. ELECTRICAL SAFETY PROGRAM. Evidence of command support in training, testing, and involvement of the Executive Officer, Electrical Officer, Supply Officer, Medical Officer, and Division Officers should be evident throughout the program. References: OPNAVINST 5100.19B, OPNAVINST 3120.32B, and NSTM CHAPTER 300.

16. MOTOR VEHICLE SAFETY PROGRAM. Should include GOV, POV, four wheel and two wheel on duty and off duty motor vehicle safety. References: OPNAVINST 5100.12F and OPNAVINST 5102.1C.

17. RECREATION/OFF-DUTY SAFETY PROGRAM. Examples such as home safety, poison prevention, lawnmower safety, sports safety. Efforts made in any of these or other areas via POD, CCTV, etc. Reference: OPNAVINST 5100.25A.

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AFLOAT SAFETY AND HEALTH PROGRAM EVALUATION

USS \_\_\_\_\_

| EVALUATION CRITERIA                                    | MINIMUM | MODERATE | SIGNIFICANT | SUBSTANTIAL | OPTIMUM |
|--|---------|----------|-------------|-------------|---------|
| 1. OVERALL SAFETY AND HEALTH PROGRAM ORGANIZATION      |         |          |             |             |         |
| 2. FORCES AFLOAT HAZARD ABATEMENT                      |         |          |             |             |         |
| 3. MISHAP REPORTING AND INVESTIGATION                  |         |          |             |             |         |
| 4. SHIPBOARD SAFETY CONTRIBUTION                       |         |          |             |             |         |
| 5. SAFETY ARTICLES OR PUBLICATIONS                     |         |          |             |             |         |
| 6. CHANGES OR IMPROVEMENTS RELATING TO SAFETY HEALTH   |         |          |             |             |         |
| 7. PROMOTION OF MISHAP PREVENTION AND HAZARD AWARENESS |         |          |             |             |         |
| 8. SAFETY COUNCILS AND COMMITTEES                      |         |          |             |             |         |
| 9. SAFETY AND HEALTH TRAINING                          |         |          |             |             |         |



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|   |     |     |     |     |      |
|---|-----|-----|-----|-----|------|
| 10. HAZARDOUS MATERIAL<br>SAFETY PROGRAM            |     |     |     |     |      |
| 11. INDUSTRIAL HYGIENE MAJOR<br>HEALTH DEFICIENCIES |     |     |     |     |      |
| 12. MAJOR PMS SAFETY<br>DEFICIENCIES                |     |     |     |     |      |
| 13. MAJOR INSURV SAFETY<br>DEFICIENCIES             |     |     |     |     |      |
| 14. PERSONAL PROTECTION<br>EQUIPMENT                |     |     |     |     |      |
| 15. ELECTRICAL SAFETY<br>PROGRAM                    |     |     |     |     |      |
| 16. MOTOR VEHICLE SAFETY<br>PROGRAM                 |     |     |     |     |      |
| 17. RECREATION/OFF-DUTY<br>SAFETY PROGRAM           |     |     |     |     |      |
| PERCENT COMPLIANCE.                                 | 20% | 40% | 60% | 80% | 100% |